



Florida Department of Health in Volusia County
PCHAP Partnership for Comprehensive HIV/AIDS Planning
Meeting Location Room 516C
August 17th, 2017 1:30 p.m. – 2:30 p.m.

PCHAP SUBCOMMITTEE MEETING MINUTES

Purpose:

To discuss monthly updates with staff through open two-way dialogue.

Attendees: Cindy Maldonado, Marvin Hall, Leighray Wilson, Pam Bowen, Cynthia Ross, Andrea Melanson, Jeanine Robinson, Paula Burns, Charles Bethune, Wanda Martinez, Jeff Satine

Speaker	Topic	Discussion
Marvin Hall	<u>Welcome/Call to Order</u>	<ul style="list-style-type: none"> • Meeting called to order at 1:34 PM • Notice of Public Meeting and Self -Disclosure • Roundtable Introductions • Reviewed Code of Conduct
	<u>PCHAP Business</u>	<ul style="list-style-type: none"> • Minutes approved with no changes • Meeting minutes will no longer be printed out for review. Please review via email and send corrections that way. If you are unable to view the minutes online, please let Cynthia Ross know and she will have a copy for you at the meeting.
	<u>Topics</u>	<ul style="list-style-type: none"> • Food Vouchers are on hold for the time being. DOH-Volusia is working to find a way to purchase them again. • Comprehensive Plan – We are waiting on the local information from the Needs Assessment survey and other information from the state. • Priorities and Allocations – The dates will be set for P&A via email. **Correction: in the meeting it was stated that our next PCHAP planning body meeting was September 14th. It is not, we have no planning body meeting in September due to Priorities and Allocations. ** Lead Agency will have the state and info to present at this meeting. • Survey Results – The survey results were reviewed. The results show that participants mostly did not have travel barriers and that the day of the week did not need to be changed. Quarterly meetings were preferred and consumers were more likely to come if meetings were in the evening. Paula Burns has checked with the State office and we are indeed able to purchase Bus Passes for the Consortium members. Starting in 2018

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		<p>we will be having Quarterly Meetings from 4pm – 6pm. There will be no subcommittee meeting on the day of the quarterly meeting unless required.</p> <ul style="list-style-type: none"> • Food and Refreshments – Many responses to the survey stated they would like there to be some kind of food. DOH staff are not allowed to solicit vendors so one of the other groups will have to take the lead on that.
	<u>Action Items</u>	<ul style="list-style-type: none"> • We need to find a copy of the old Comprehensive Plan. Please contact Cynthia Ross if you have a copy.
	<u>Adjournment</u>	Meeting was adjourned at 2:20pm.