



**Florida Department of Health in Volusia County**  
**PCHAP Partnership for Comprehensive HIV/AIDS Planning**  
**Meeting Location Room 516A**  
**April 11, 2019 4:00 p.m. – 6:00 p.m.**

**PCHAP PLANNING BODY MEETING MINUTES**

**Attendees: Bianaica Beck, Tamkia Crumiell, Jack Garcia, Tomas Greiner, Samantha Kwiatkowski, Mary Lachendro, Andrew Mancott, Randall Mason, Cynthia Ross, Leighray Wilson**

Speaker	Topic	Discussion
	<u><b>Welcome/Call to Order</b></u>	<ul style="list-style-type: none"> <li>• Meeting called to order at 4:05pm</li> <li>• Reviewed Code of Conduct</li> <li>• Notice of Public Meeting and Self -Disclosure</li> <li>• Roundtable Introductions</li> </ul>
	<u><b>Moment of Silence</b></u>	
	<u><b>PCHAP Business</b></u>	<ul style="list-style-type: none"> <li>• Meeting minutes for December and January were approved with no changes.</li> <li>• The statewide need assessment will be completed this year. Flyers were distributed to encourage participation. Surveys will be sent out around May-June.</li> <li>• Ryan White demographics and budget information was reviewed.</li> <li>• Per the new Case Management guidelines, non-medical case management is now eligibility. All clients will now receive an acuity assessment and a comprehensive assessment.</li> <li>• PCHAP will be reviewing the service guidelines. An ad-hoc committee will be formed and will utilize email and face-to-face meetings to address making changes. Leighray, Randall, Jack, Tomas and Cynthia will be on the committee.</li> </ul>
	<u><b>Topics</b></u>	<ul style="list-style-type: none"> <li>• Quality Improvement (QI) Project: Prescription of ART and viral load suppression are two of the QI performance measurements that the state will be looking at. To increase our numbers, we will work with the Data Integration team to ensure that the information is getting to the correct areas in our health record systems. Any client who is receiving Ryan White funding should have a Ryan White Service Report (RSR) form filled out at each appointment. These can be sent with the monthly invoice.</li> </ul>

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		<ul style="list-style-type: none"> <li>Integrated Prevention and Patient Care Plan: Area 12 is drafting a plan that includes prevention and patient care.</li> </ul>
<b>Open Floor</b>	<b><u>Questions and Discussion</u></b>	<ul style="list-style-type: none"> <li>Black HIV/AIDS Awareness Day events were successful. CAN tested between 25-30 individuals at the Derbyshire location.</li> <li>John Gonzales has applied to be the Consumer Advisory Group member for Area 12.</li> <li>Pam Bowen of the Beacon Center (Domestic abuse) presented information about her organization. The Beacon Center has advocates for shelters, outreach, court, economic justice, and more. Please contact Pam Bowen if you have any clients that could use their services.</li> <li>nPEP service providers are currently local hospitals. The Health Department is developing a process to begin nPEP treatment in Health Department clinics.</li> </ul>
	<b><u>Upcoming Events</u></b>	<ul style="list-style-type: none"> <li>FPCN will be holding the annual face-to-face meeting in May.</li> <li>Mr. Friendly is rebranding. They will now be Team Friendly to be more inclusive of all genders.</li> </ul>
	<b><u>Adjournment</u></b>	Meeting was adjourned at 4:54pm.