



**Florida Department of Health in Volusia County
Partnership for Comprehensive HIV/AIDS Planning (PCHAP)
Virtual Meeting
June 18, 2020 2:00 p.m. – 4:00 p.m.**

Planning Body Meeting Minutes

Attendees: Thomas Bryant III, Tony Broxton, David Gaeta, John Dudekwic Akisia Hicks-German, Tomas Greiner, Michael Hall, Mary Lachendro, Lorraine Pedro, Cynthia Ross, Randall Mason, Samantha Kwiatkowski, Marvin Hall, Jeremiah Thomas, Shannon Sargent

Speaker	Topic	Discussion
Tomas Greiner, Chair	Welcome/Call to Order	<ul style="list-style-type: none"> • Meeting called to order. • Reviewed Code of Conduct • Notice of Public Meeting and Self -Disclosure • Roundtable Introductions
	Moment of Silence	
	PCHAP Business	<p>Past Meeting Minutes Approval</p> <ul style="list-style-type: none"> • January and June meeting minutes will need approval at the next scheduled meeting or via email. <p>Ryan White Quarterly Expenditures and RSR Data:</p> <ul style="list-style-type: none"> • Ryan White budget and demographics were reviewed. • Minimal budgetary reporting due to start of new fiscal year. • Updates service guidelines were provided and reviewed to reflect edits to dental and food vouchers. <p>Updates to Lead Agency:</p> <ul style="list-style-type: none"> • Thomas Bryant III provided an update to the Ryan White Lead agency. New staff members have been added to the team, Xavier Nelson and Candy maclennan. TBIII also discussed the Ryan White and HOPWA audits, he reported that program showed improvement. Few corrective action steps need to happen moving forward. Lead agency will make the corrective action plan available to PCHAP at a later date.
	Agenda Topics & Updates	<p>Nominees for Elected Positions:</p> <ul style="list-style-type: none"> • The group discussed the upcoming voting that should take place to elect or re-elect a Chairperson and Co-Chairperson of the PCHAP planning body. The Florida HIV/AIDS Comprehensive Planning Network (FCPN) positions are also up for nomination and

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		<p>election: Prevention Care Representative and alternate and Prevention Representative and alternate. Akisia will solicit nominations from the group via email for discussion at the next meeting.</p> <ul style="list-style-type: none"> • Tomas mentioned the importance of reviewing the Bylaws regularly. He proposed to develop a committee separate from the subcommittee to discuss, monitor and update the Bylaws. Akisia will ask for volunteers to join the Bylaws. • World AIDS Day is quickly approaching; the group discuss the need to plan and brainstorm innovative ways to reach the community in recognition of World AIDS Day in a safe environment that follows social distancing guidance in light of COVID 19. Members interested in joining this committee can email Akisia to be added to this list. <p>Prevention Plan:</p> <ul style="list-style-type: none"> • Marvin Hall presented the Area 12 Prevention which aligns with High-Impact Prevention (HIP) and Florida’s Plan to Eliminate HIV Transmission and Reduce HIV-related Deaths through four key components: implement routine HIV and sexually transmitted infections (STI) screening in health care settings and priority testing in non-health care settings, provide rapid access to treatment and ensure retention in care (Test and Treat), improve access to antiretroviral pre-exposure prophylaxis (PrEP) and non-occupational post-exposure prophylaxis (nPEP), and increase HIV awareness and community response through outreach, engagement, and messaging. Akisia will make the plan available to the group following the meeting. <p>Other</p> <ul style="list-style-type: none"> • PCHAP meeting will be hosted virtually until further notice • Face mask will be available for pick up at the Department of Health sites in Volusia County. Agencies and Organization can request a large quantity through Akisia. • Charles is the Area 12 contact person who is managing the in home testing kits. Persons should contact him directly to request kits.
	Adjournment	3:26 p.m.

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