



**Florida Department of Health in Volusia County**  
**PCHAP Partnership for Comprehensive HIV/AIDS Planning**  
**Virtual Meeting**  
**January 7, 2021 2:00 – 4:00 p.m.**

**Planning Committee Meeting Minutes**

**Attendees:** Akisia Hicks-German, Cynthia Lomax, Cynthia Ross, Dana Barnes, MD, David Gaeta, Jeremiah Thomas, Dr. Latreace Flynt, Leighray Wilson, Marvin Hall, Michael Hall, Mary Lachendro, Reza, MD, Tamika Crumiell, Terry Geathers, Thomas Bryant III, Tomas Greiner  
**Guest:** John Cannon III, Xavier Nelson and Alexis Spangler (FSU Medical Student)

| Speaker             | Topic                 | Discussion  |
|---------------------|-----------------------|---|
| Michael Hall, Chair | Welcome/Call to Order | <ul style="list-style-type: none"> <li>• Meeting called to order at 2:05 pm.</li> <li>• Reviewed Code of Conduct</li> <li>• Notice of Public Meeting and Self -Disclosure</li> <li>• Roundtable Introductions</li> </ul>  |
|                     | Moment of Silence     |   |
| Planning Committee  | PCHAP Business        | <p><b>Past Meeting Minutes Approval</b></p> <ul style="list-style-type: none"> <li>• <b>MOTION-</b> Minutes from, October 14, 2020 was Reviewed, Approved and Adopted by <i>Partnership for Comprehensive HIV/AIDS Planning (PCHAP)</i>, Planning Committee</li> </ul> <p><b>Ryan White Demographics and Budget</b></p> <ul style="list-style-type: none"> <li>• Ryan White (RW) Budget and demographics were reviewed. As requested, the total count of food vouchers, and bus passes were provided: RW have a total of 198 food vouchers on hand plus the amount that RW Case Managers have on hand. Bus Passes RW have a total of 26 one (1) day passes plus any that the RW Case Managers have on-hand. C. Ross have ordered additional 360 passes, the order is being processed.</li> </ul> <p><b>Case Manager Updates</b></p> <ul style="list-style-type: none"> <li>• Two new RW Case Managers             <ul style="list-style-type: none"> <li>○ Tandra Burns – Holsonback &gt; will oversee E. Davis case load</li> <li>○ Evelda Ash – Southside Health Zone (Keech St.) &gt; will oversee T. Broxton case load</li> </ul> </li> <li>• New RW Case Managers are currently training. When training is completed, they will give their new case load (clients) an introduction call.</li> <li>○ January 2021 - 3 referrals as of 01/07/2021</li> <li>○ December 2020 – 20 to 25 referrals</li> </ul> |

**Florida Department of Health in Volusia County  
PCHAP Partnership for Comprehensive HIV/AIDS Planning  
Virtual Meeting  
January 7, 2021 2:00 – 4:00 p.m.**

**Planning Committee Meeting Minutes**

|   |   |   |
|---|---|---|
|   |   | <ul style="list-style-type: none"> <li>▪ Total of 598 clients are actively enrolled in Ryan White</li> </ul> <p><b>Allocations and Priorities</b></p> <ul style="list-style-type: none"> <li>• C. Ross presented Ryan White (RW) to PCHAP Planning Committee</li> <li>• Committee discussed and ranked priorities</li> <li>➤ <b>MOTION</b> to <i>Vote</i> on 2021 - 2022 Allocations moved to January 21, 2021 PCHAP meeting (see attached “<i>PCHAP Service Allocation Worksheet 2021 – 2020</i>”)</li> </ul>  |
| <b>Planning Committee</b>                 | <b>FCPN Meeting Schedule</b>                    | <ul style="list-style-type: none"> <li>• T. Greiner open floor to invite PCHAP Planning Committee to join FCPN starting March 2021</li> <li>• Question was asked “Why not more response to fill out survey”</li> </ul>  |
| <b>Michael Hall Chair</b>                 | <b>World AIDS Day Planning Committee Update</b> | <ul style="list-style-type: none"> <li>• Michael Hall and Committee reviewed the Volusia Flagler World AIDS Day (WAD) 2020 Report – Event highlights was given by Michael Hall (see report for full details and data) <ul style="list-style-type: none"> <li>▪ Social Media <ul style="list-style-type: none"> <li>• 9,252 seen content on Volusia Flagler World AIDS Facebook page</li> <li>• Instagram - 53 Followers and 97 Following</li> </ul> </li> <li>▪ <i>Day 1</i>: The Global View Expert Panel – 4,075 individuals seen content from the Global View Facebook</li> <li>▪ <i>Day 2</i>: Meet the Team – 4,848 individuals seen content from the Facebook page</li> <li>▪ <i>Day 3</i>: World AIDS Day Memorial Service and Celebration – 4,017 individuals seen content from the Facebook page</li> <li>▪ <i>Website Engagement</i> - 1,187 website views from United States (24 states), Argentina, Germany, Ecuador, Canada (2 provinces), China, United Kingdom, Tanzania and South Africa</li> </ul> </li> </ul> |
| <b>Planning Committee and T. Geathers</b> | <b>2021 PCHAP and PLOT meeting</b>              | <ul style="list-style-type: none"> <li>➤ <b>MOTION</b> to change PCHAP 2021 meeting timeframe (scheduled dates will stay a posted 3<sup>rd</sup> Thursday of the month) <ul style="list-style-type: none"> <li>○ <b>PCHAP meetings scheduled timeframe – 3:00 – 5:00pm</b></li> </ul> </li> <li>• PLOT 2021 meeting are held bi-monthly starting February 9, 2021. All scheduled meetings are from 10:00 – 11:30am via virtual/Microsoft Teams Meet, until further notice.</li> </ul>   |

**Florida Department of Health in Volusia County  
PCHAP Partnership for Comprehensive HIV/AIDS Planning  
Virtual Meeting  
January 7, 2021 2:00 – 4:00 p.m.**

**Planning Committee Meeting Minutes**

|                           |                               |  |
|---------------------------|-------------------------------|--|
|                           |                               |  |
| <b>Planning Committee</b> | <b>Other Community Events</b> | <ul style="list-style-type: none"> <li>• February 7, 2021 National Black Awareness <ul style="list-style-type: none"> <li>▪ OCCN announced they scheduled to host their event on February 6, 2021 – virtual open panel discussion at 11am <ul style="list-style-type: none"> <li>- Dr. L Flynt will email notice to everyone</li> </ul> </li> </ul> </li> <li>• Daytona State College – “<i>Virtual Spring Welcome Back</i>” – February 1<sup>st</sup> – 5<sup>th</sup>, 2021</li> <li>• CAN Community Network – Serenity Springs Recovery Center Testing &amp; Education – January 29<sup>th</sup> at 1pm. Event location: Serenity Springs Recovery Center, Edgewater, Florida at</li> </ul> |
|                           | <b>Questions/Discussions</b>  | <ul style="list-style-type: none"> <li>• County Jail testing and Outreach – Marvin Hall task to assist CBO’s with County jail contact name and number</li> </ul>   |
|                           | <b>Adjournment</b>            | Meeting was adjourned at 3:56 p.m.   |