Attendees: Travis Brown, Paula Burns, John Gonzalez, Tomas Greiner, Marvin Hall, Samantha Kwiatkowski, Mary Lachendro, Randall Mason, Jeanine Robinson, Cynthia Ross, Tamika Crumiell

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<tr>
<th>Speaker</th>
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| **Welcome/Call to Order** |                                                                      | • Meeting called to order at 2:05 pm  
• Reviewed Code of Conduct  
• Notice of Public Meeting and Self-Disclosure  
• Roundtable Introductions |
| **Moment of Silence**    |                                                                      |                                                                                                                                                                                                            |
| **PCHAP Business**       |                                                                      | • Previous subcommittee minutes were approved with no changes.  
• Mary Lachendro will be the new DOH-Flagler voting member.  
• Approved – Voting by email  
• Approved – Consumers being voting members outside of their organization  
• Approved – Members of an organization can vote on allocations that are related to their company due to low-no competition in Area 12  
• Approved – Priorities and Allocations can take place in one meeting if time allows  
• January’s meeting will focus on updating the bylaws. Members are encouraged to review the bylaws before the meeting and have any proposed edits ready. |
| **Priorities and Allocations** |                                                                      | • Priorities and Allocations has been postponed until December (voting in January). This is so that we can have the newest data to review and a better overview of Area 12 spending trends.  
• Paula B proposed creating a survey for a local needs assessment in October-November. Paula will reach out to other areas to see if they have a survey already created. |
Florida Department of Health in Volusia County  
PCHAP Partnership for Comprehensive HIV/AIDS Planning  
Meeting Location Room 516 A  
September 20, 2018 2:00 p.m. – 3:00 p.m.

PCHAP SUBCOMMITTEE MEETING MINUTES

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<th>Updates and Discussion</th>
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Paula B review the continuum of care slides and the newest statewide PrEP data. |
| Start telling clients now to be prepared for open enrollment. Premiums are expected to increase by about 2%.  
Statewide Stats since January 2018:  
- 199,303 HIV tests  
- 780 total defined new positives  
- 134,726 total rapid tests  
The DOH Early Intervention Consultant position will be re-advertised soon.  
World AIDS Day – This yea’s theme will be “Let’s End It”. The event will be held December 1st at Our Lady of Lourdes church from 5pm-9pm. Advertisements and vendors are still being finalized. The next planning meeting for WAD will be held September 27th at 3 pm at the Health Department.  
- No cost testing 6pm -9pm  
- Walk around the facility 6pm-7pm  
- Interfaith service 7pm-8pm  
- Reception 8pm-9pm |

Adjournment  
Meeting was adjourned at 3:05