



**Florida Department of Health in Volusia County**  
**PCHAP Partnership for Comprehensive HIV/AIDS Planning**  
**Meeting Location Room 516 A**  
**September 20, 2018 2:00 p.m. – 3:00 p.m.**

**PCHAP SUBCOMMITTEE MEETING MINUTES**

**Attendees:** Travis Brown, Paula Burns, John Gonzalez, Tomas Greiner, Marvin Hall, Samantha Kwiatkowski, Mary Lachendro, Randall Mason, Jeanine Robinson, Cynthia Ross, Tamika Crumiell

Speaker	Topic	Discussion
	<u><b>Welcome/Call to Order</b></u>	<ul style="list-style-type: none"> <li>• Meeting called to order at 2:05 pm</li> <li>• Reviewed Code of Conduct</li> <li>• Notice of Public Meeting and Self -Disclosure</li> <li>• Roundtable Introductions</li> </ul>
	<u><b>Moment of Silence</b></u>	
	<u><b>PCHAP Business</b></u>	<ul style="list-style-type: none"> <li>• Previous subcommittee minutes were approved with no changes.</li> <li>• Mary Lachendro will be the new DOH-Flagler voting member.</li> <li>• Approved – Voting by email</li> <li>• Approved – Consumers being voting members outside of their organization</li> <li>• Approved – Members of an organization can vote on allocations that are related to their company due to low-no competition in Area 12</li> <li>• Approved – Priorities and Allocations can take place in one meeting if time allows</li> <li>• January’s meeting will focus on updating the bylaws. Members are encouraged to review the bylaws before the meeting and have any proposed edits ready.</li> </ul>
	<u><b>Priorities and Allocations</b></u>	<ul style="list-style-type: none"> <li>• Priorities and Allocations has been postponed until December (voting in January). This is so that we can have the newest data to review and a better overview of Area 12 spending trends.</li> <li>• Paula B proposed creating a survey for a local needs assessment in October-November. Paula will reach out to other areas to see if they have a survey already created.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Jeanine R presented 2017-2018 allocations vs actual expenditures and the 2018-2019 quarterly expenditure report.</li> <li>• Paula B review the continuum of care slides and the newest statewide PrEP data.</li> </ul>
<b>Open Floor</b>	<b><u>Updates and Discussion</u></b>	<ul style="list-style-type: none"> <li>• Start telling clients now to be prepared for open enrollment. Premiums are expected to increase by about 2%.</li> <li>• Statewide Stats since January 2018: <ul style="list-style-type: none"> <li>○ 199,303 HIV tests</li> <li>○ 780 total defined new positives</li> <li>○ 134,726 total rapid tests</li> </ul> </li> <li>• The DOH Early Intervention Consultant position will be re-advertised soon.</li> <li>• World AIDS Day – This year’s theme will be “Let’s End It”. The event will be held December 1<sup>st</sup> at Our Lady of Lourdes church from 5pm-9pm. Advertisements and vendors are still being finalized. The next planning meeting for WAD will be held September 27<sup>th</sup> at 3 pm at the Health Department. <ul style="list-style-type: none"> <li>○ No cost testing 6pm -9pm</li> <li>○ Walk around the facility 6pm-7pm</li> <li>○ Interfaith service 7pm-8pm</li> <li>○ Reception 8pm-9pm</li> </ul> </li> </ul>
	<b><u>Adjournment</u></b>	Meeting was adjourned at 3:05