March 19, 2015
Standards & Quality Committee / Needs & Resources

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Guests:</th>
<th>Absent:</th>
<th>HPCNEF Staff:</th>
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<tbody>
<tr>
<td>Laverne Bell</td>
<td>John Bush</td>
<td>Jeff King</td>
<td>Dawn Pietrewicz</td>
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<tr>
<td>Nicholas Harris</td>
<td>Jaime Rivera</td>
<td>Errol Moultrie</td>
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<td>Leighray Wilson</td>
<td>Omar Mayes</td>
<td>Marvin Hall</td>
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<td>Jack Garcia</td>
<td>Jeff Allen</td>
<td>Jeremiah Thomas</td>
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<td>Cindy Maldonado</td>
<td>Pamela Bowen</td>
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<th>Discussion</th>
<th>Action</th>
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Welcome
Welcome, Notice of Public Meeting and Roundtable introductions were made.

Review Code of Conduct
The group was advised to act according to the PCHAP Code of Conduct.

Review of Minutes
Members reviewed the minutes from the previous meeting. Approved.

Updates
Dawn Pietrewicz advised the group:
- The 15-16 Satisfaction Survey was reviewed by Standards and Quality between 1/30/15 & 2/4/15 in preparation for contacts. The survey questions were updated to reflect person-centered perspective in alignment with the Area 12 direction. Questions were answered on distribution.
- A draft version of the 12-15 Comprehensive Plan Review has been completed. It includes the information we reviewed in previous meeting and the successes the committees identified.
- The Healthy Volusia, Access to Care focus groups are coming soon, she will keep them advised. Jeff Allen heard that they had already happened. Dawn will follow-up.
- That HIV Continuum of Care was part of the National HIV/AIDS Strategy and that it is a gage to show progression of HIV positive people through the various stages of treatment to viral suppression. She reviewed how Area 12 Ryan White fared and answered questions.

Tasks
15-16 Service Guidelines
- Dawn Pietrewicz reviewed the minor changes to the 2015-2016 Service Guidelines. It was motioned that the changes be accepted.

2015-2018 Planning Prioritization
- Using the top five selected focuses from the January meeting those present prioritized their importance in the planning process. All participants received 1 red dot and 3 blue dots to indicate their priorities in the five areas. Red Dots had a 2 point value. Blue dots were 1 point. The results are as follows:
  - #1 Retention in Care (continuum of care)
  - #2 Motivating Clients to Better Self Care
  - #3 (tie) Client Health Literacy, Increased Peer Activity/Coordination and Reducing Transportation Barriers

Determine Planning Focus
- As the overwhelming top priority, Retention in Care will be the focus of 2015-2016 planning.
- It will also be reviewed for inclusion in the 2016, 3 year plan with the other priorities.
- Task Planning for 2015-2016 will occur in April. Leaving 5 meetings for task accomplishment.
- Planning for the 3 year plan will begin in May and continue throughout the year as needed.

Adjournment
Meeting adjourned at 2:36pm