



**Florida Department of Health in Volusia County**  
**PCHAP Partnership for Comprehensive HIV/AIDS Planning**  
**Meeting Location Room 516A**  
**January 19, 2017 1:30 p.m. – 2:30 p.m.**

**Standards & Quality Committee / Needs & Resources Meeting Minutes**

**Purpose:**

To discuss monthly updates with staff through open two-way dialogue.

**Attendees:** Cindi Maldonado, Leighray Wilson, Pam Bowen, Jeremiah Thomas, Jeff King, Marvin Hall, Cynthia Ross

Speaker	Topic	Discussion
Cindy Maldonado	<u>Welcome/Call to Order</u> <ul style="list-style-type: none"> <li>• Notice of Public Meeting and Self -Disclosure</li> <li>• Roundtable Introductions</li> <li>• Code of Conduct</li> </ul>	Meeting called to order at 1:43pm.
	<u>Minutes Review</u>	There was no subcommittee in November.
	<u>Changes to HOPWA</u>	<ul style="list-style-type: none"> <li>○ We are currently serving about 70 clients per month and have spent 157,000 in STRMU up to December putting us right on track with our budget</li> <li>○ A new HOPWA case manager will be hired in the next few weeks</li> <li>○ Chronic users will be offered a new service in the future for finding a more affordable housing situation</li> <li>○ Sexual offenders are prohibited from HUD-assisted housing in order to maximize resident safety</li> <li>○ Tenant-based rental assistance may be available in the future; this would help clients for an extended period of time</li> <li>○ Clients are allowed 21 weeks of assistance in a 12-month period</li> <li>○ Clients are not allowed to use more than 100 weeks in a lifetime</li> </ul>

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	<b><u>Travel</u></b>	<ul style="list-style-type: none"> <li>○ The Department of Health has approved travel expenses for PCP and PCPG meetings. Representatives will have to use the old paper forms and travel must be preapproved one month ahead of time</li> </ul>
	<b><u>Plan for the year (Planning Body Meetings)</u></b>	<ul style="list-style-type: none"> <li>○ March: Recruitment/Vote for Chair/Co-Chair and PCPG alternate</li> <li>○ April: Plan Provider Forum and World Aids Day event</li> <li>○ May: Throw out issues for Comprehensive Plan</li> <li>○ June: Comprehensive Plan</li> <li>○ August: More planning for upcoming events</li> <li>○ October: Priorities and Allocations</li> <li>○ November: Provider Forum</li> </ul>
	<b><u>Recruitment</u></b>	<ul style="list-style-type: none"> <li>○ We would like to see 6 to 10 more consumers attending meetings regularly</li> <li>○ Possibly do a member sponsorship where each current member can sponsor a new member to remind them of meetings help with travel if needed and keep them engaged</li> <li>○ The meeting evaluation is going to be changed to include questions such as: what keeps you from being a voting member, what would you like to see changed etc.</li> <li>○ We are going to have acronym lists available at each meeting to make it more consumer friendly</li> <li>○ We have made it an Action Item to try to bring at least one new person to the March meeting to help us with recruitment and to plan our big events for the year</li> <li>○ If you know someone who used to come but no longer does, please try to find out why and see if they will come to this meeting and discuss it to help us move forward</li> <li>○ Walgreens was suggested as a sponsor for the March meeting</li> </ul>

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	<p><b><u>World AIDS Day</u></b></p>	<ul style="list-style-type: none"> <li>○ We are going to want to look at a new location – possibly BCU</li> <li>○ Contact Gilaed and Walgreens for food opportunities and health services</li> <li>○ Dixie from Healthy Start wants to have a memorial for Loretta Jenkins</li> <li>○ An idea was put forth by Marvin to have different locations take part in a memorial event at the same time. We will need to locate the areas in each city that would get the most traction</li> <li>○ Maybe we can work with prevention to have testing done</li> </ul>
	<p><b>Meeting Evaluation</b></p>	<p>Please remember to sign your survey if you want your evaluation and comments published on the website</p>
	<p><b>Adjournment</b></p>	<ul style="list-style-type: none"> <li>○ A motion was made to adjourn the meeting and was moved and seconded</li> <li>○ Meeting was adjourned at 2:52pm</li> </ul>