### Members Present:
- Laverne Bell
- Marvin Hall
- Pamela Bowen
- Omar Mayes
- Jack García
- Leighray Wilson

### Guests:
- Patrick Forand
- Sonia Cooper
- Fannie Hudson
- Darryl Lee
- Tony Broxton
- Mariko Guest
- Guttenberg Pierre

### Absent:
- Jeff Allen
- Nicholas Harris
- John Bush
- Cindy Maldonado
- Jeremiah Thomas

### HPCNEF Staff:
- Flora Davis
- Dawn Pietrewicz
- Wendy Anthony
- Donna Wood

### Agenda

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Action</th>
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<tr>
<td>Welcome</td>
<td>Welcome, Notice of Public Meeting and Roundtable introductions were made</td>
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<tr>
<td>Review Code of Conduct</td>
<td>The group was advised to act according to the PCHAP Code of Conduct.</td>
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<tr>
<td>Moment of Silence</td>
<td>A moment of silence was observed for all those who have passed from HIV/AIDS and those living with the disease.</td>
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<tr>
<td>Review and acceptance of Previous Meeting Minutes</td>
<td>Motion to accept the all previous minutes was made and seconded.</td>
<td>Minutes were accepted</td>
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<tr>
<td>Review of Meeting Evaluations</td>
<td>Meeting evaluations are available for review at <a href="http://www.NEFloridaCounts.org/Tiles/PCHAP">www.NEFloridaCounts.org/Tiles/PCHAP</a></td>
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| Committee Reports Standards & Quality/Needs & Resources Joint Meeting | Laverne Bell gave a rundown of business conducted in the joint sub-committee meeting:  
  * The meeting mainly consisted of an Retention in Care dialogue with the case management and peer providers. |  |
| Topics Priorities Recommendation Review of Retention in Care Dialogue |  
  - Dawn Pietrewicz gave a presentation on the process and priority recommendations from the Priorities and Allocation Committee.  
  - Members shared points that stood out to them:  
    - PCHAP was asked to develop a flyer on what Retention in Care means.  
    - High case load of case managers impeding client contact.  
    - Clients getting labs is a barrier to seeing the doctor in a consistent manner.  
    - 20% of CM load are new clients (newly diagnosed, returned to care, new to area). About 15 clients per month. Peers are also seeing 1 new client per week.  
    - Very good linkage system with Marvin Hall (Health Department) that includes good follow-up.  
    - Relocated clients are presenting with the barrier of inappropriate proof of positivity and are having to be retested to get into RW services. One person when | Priority recommendations accepted unanimously |
| Updates | Omar Mayes gave a Speakers Bureau (SB) update.  
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<td>SB received funding from the Smart Ride that will enable them to increase their efforts toward their goals.</td>
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<td>WAD</td>
<td>World AIDS Day will host a nearly a week of events - Our Lady of Lourdes 12/1, New Smyrna on 12/3, Speakers Bureau 12/4, Bunnell on 12/5. The Joel Lawrence Foundation will also be hosting an event in Deland. The Health Department will be doing a press release listing all events.</td>
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<td>Minority AIDS</td>
<td>The next Minority AIDS meeting is next week. They are still planning for their upcoming event, but the date is being changed.</td>
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| Announcements | Patrick Forand announced that there will be a High impact Prevention Town Hall on November 5th and provided flyers.  
|             | Patrick also advise that Ryan White clients should not auto reenroll until the plans have been vetted.  
|             | Wendy Anthony advised the ACA open enrollment would begin November 1 and close January 31  
|             | There is a new store manger at the Walgreens store at ISB & US1.  
|             | Mr. Friendly will be having a fundraising bingo at Hamburger Mary’s on Oct. 25th @ 7:30pm |
| Adjournment | Meeting adjourned at 3:58 pm |