



Florida Department of Health in Volusia County
PCHAP Partnership for Comprehensive HIV/AIDS Planning
Standards & Quality Committee / Needs & Resources
Meeting Location Room 516C
May 19, 2016 12:00 p.m. – 5:00 p.m.

PCHAP PLANNING BODY CONSORTIUM MEETING MINUTES

Purpose:

To discuss monthly updates with staff through open two-way dialogue.

Attendees – Co-Chair Cindy Maldonado, Facilitator – Jeff King Lead Agency, DOH-Volusia County. (See Attached Sign-In Sheet for Attendees)
 Bobby Jones, Mark Nelson, Pam Bowen, Sonia Cooper-Bryan, Laverne Bell, Leighray Wilson, Jeremiah Thomas, Andrea Howell, Pat Dandridge, Tony Broxton, John Brush, Patrick Forand.

Speaker	Topic	Discussion
Jeff King / Cindy Maldonado	Welcome/Call to Order <ul style="list-style-type: none"> • Notice of Public Meeting and Self -Disclosure • Roundtable Introductions 	<ul style="list-style-type: none"> • The meeting commenced with Jeff King advising everyone that the Chair was absent from the meeting and proceeded to hand over the preliminaries to the Co-Chair Cindy Maldonado. • The meeting was brought to order by Cindy Maldonado, who emphasized that the meetings are public meetings and the importance of the code of conduct. • Roundtable introductions were then made.
Cindy Maldonado	Review Code of Conduct	<ul style="list-style-type: none"> • The group was advised to act according to the PCHAP Code of Conduct.
Cindy Maldonado	Moment of Silence	<ul style="list-style-type: none"> • A moment of silence for those living with HIV and those that have past.
Jeff King / Cindy Maldonado	Review of Minutes	<ul style="list-style-type: none"> • Minutes were provided for the previous Meeting that was held on April 21, 2016 for review.

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		<ul style="list-style-type: none"> • The previous meeting minutes were reviewed with one of the members questioning Patrick Forand being listed as a facilitator. A change was made to his attendance from facilitator to an attendee. • A motion to accept the change was made and accepted.
<p>Jeff King</p>	<p><u>Committee Reporting</u> Standards & Quality / Needs & Resources Joint Meeting</p>	<ul style="list-style-type: none"> • Jeff stated that as previously discussed regarding representation, they now have an opportunity as Area 12 to participate in all State meetings. He explained that the State is structured to have Prevention and Patient Care group meetings and that it is now time to nominate new and alternate representatives and get them approved. DOH will be responsible for paying the travel of the elected representative to these meetings. • Jeff recommended that each member consider being a representative and that Laverne has been attending such meetings for many years. Laverne then gave a brief explanation on what occurs during the meetings for everyone's benefit. • Patrick informed that they are usually held in Tampa and that the Tallahassee attendees will come down to attend. He went on to state that with Volusia County being an even number that this year they must nominate a new rep and alternate for this year. The three main groups that representatives are required for, are the Patient Care, Prevention and Consumer Advisory Groups. It was recommended for nominations to be done in June at the next meeting and submitted to Tallahassee by July or August for them to select which individuals that have been nominated to represent Volusia County. Meeting are held every April and November. <p>Statewide Needs Assessment</p> <ul style="list-style-type: none"> • Patrick provided a draft of the new Statewide Needs Assessment on Patient Care and copies were provided for all members to review. • The document was reviewed and Jeff explained that the 1st step of the Needs Assessment is to look at how we are doing within our area and once this is looked at, the question will be, what things are needed to be done. The 2nd step is what the needs are. It was suggested that Area 12 find out when the plan is due.

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		<ul style="list-style-type: none"> Patrick advised that once it is approved through the Patient Planning and the Prevention Planning Groups it will be sent out for review and discussion. A questionnaire similar to this will be issued to all of our consumers.
<p>Jeff King</p>	<p>Discussion: <i>Discuss supporting information related to the topic</i></p> <p>Open Floor for Attendees Input:</p>	<p>Nomination for Groups</p> <ul style="list-style-type: none"> Jeff opened the floor to the members for discussion on the different groups and if members have any questions or would like more information on the topic of discussion. Jeremiah Thomas nominated himself as a representative for Prevention. Cindy advised that Jack Garcia was interested in being a rep. Jeff explained that due to this being his 1st time he would like to just accept nominations which will give him a chance to review the bylaws and regulations before any decisions are made. Jeff provided a nomination sheet for all members to nominate a member for each group. Jeff gave a brief description of what the Consumer Advisory Group is all about and that it consists of quarterly conference calls. It is not high priority but that the real responsibility of the rep or alternate is to show up. No decision making and voting power is required.
	<p>Open Floor for Attendees Input:</p>	<p>DOH-Volusia County Ryan White Lead Agency</p> <ul style="list-style-type: none"> Jeff reported that as Lead Agency the Health Department is Part B funded and will not receive as much funding as Part A Ryan White Programs would. Volusia will be offering more services such as HOPWA, Prep and Test to Treat. Sonia Cooper-Bryan provided a brief explanation on Test to Treat. Once a patient completes a Rapid HIV test, and is diagnosed, a physician will now be able to prescribe meds to the client with a supply for 30 days. This provides the client with enough time to get into care. This is being put in place in order to reduce the amount of time it takes for clients to get into care. Funding will be provided for the Test to Treat but will not be through Ryan White. Jeff stated that the health department is not yet ready to start this process but just wanted everyone to be aware of it.

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	<p>Open Floor for Attendees Input:</p>	<ul style="list-style-type: none"> • Patient Prevention Planning Group (PPPG) meeting in Tampa on Tuesday and Wednesday April 27 & 28. <p>PreP Seminar</p> <ul style="list-style-type: none"> • Jeff mentioned the upcoming PreP seminar Princess Burch and Betty Davenport was in the process of organizing as mentioned in the previous meeting. The date is still tentative for June 28, 2016 for Flagler and Volusia Counties. PreP is only approved through insurance companies with prior authorization request. Gilead is on board to provide dinner however, a place has not been determined as yet, but will be off site. Patrick reported that along with Gilead they have AETC AIDS Education Training Center and Walgreens. They are still looking for a location but the time will be around the dinner hour. The main aim is to provide more information to concerned citizens, doctors, nurses and case managers, people that can counsel individuals on the benefits of PreP. • It was questioned if there were any steps in getting approved for ADAP. Sonia informed that ADAP is through Ryan White and with Ryan White the client must be positive in order to receive the service. <p>Health Planning Council</p> <ul style="list-style-type: none"> • Jeff stated that the Health Planning Council did a wonderful job helping DOH Ryan White to work through the planning process to plan our needs for the year. More information will be provided in the next meeting. <p>Three Hot Topics</p> <ul style="list-style-type: none"> • The three hot topics that the members were reminded of were Transportation, Retention in Care and Obstacles. This was a continuous plan from last year May that the members were to look at throughout their daily jobs, research, changing of processes they could accomplish these three things. Jeff suggested a table of exercise next time. • Jeff explained the planning process in which the funds are provided for Ryan White program and the services that it offers. As an example this area receives about \$1.6
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		<p>million not including ADAP drugs. Previously Ryan White funding could not be used for Prevention however, The Federal Government has decided that The CDC and HRSA can now plan together.</p> <ul style="list-style-type: none">• Jeff also informed that there is a joint planning process for patient care that is HIV related now going on at the State level. Here locally we are also coming up with our own plans on where we are going and what are our own plans in terms of topics and things. This is known as a Comprehensive Plan. This will be discussed in more detail at the next meeting. <p>Provider Updates</p> <ul style="list-style-type: none">• Brief updates were provided on some of the services and events such as Linkage to Care and Minority AIDS. My Brother's Keeper was also reported as being attended by the younger age group of the community, with the event having gone quite well.• Cindy reported that the Speakers Bureau were getting a lot of people that were combing the website looking for health related information and not necessarily for speaking engagements. She explained that they have been directed to different avenues related to health. More speaking engagements will be in June. <p>BCU Grant</p> <ul style="list-style-type: none">• Patrick advised that nothing much is done during the summer as there are not many students on campus. They will keep working in the fall. Government does have a prevention and education program that does work throughout the 32114 and have partnered with SMA to provide testing and counseling. Students have been hired from BCU to provide education on campus and to do pre and post tests to find out how students are learning about HIV and a social media component that they run through their website and Facebook. Testing is available on campus once a month by the Prevention on the Move bus. <p>By Laws</p> <ul style="list-style-type: none">• A member questioned if there has been any changes to the PCHAP by laws and rules regarding the Lead Agency change. Jeff stated that as far as he knows there has not
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		<p>been any changes and that he has a copy and anyone who would like to review can just go the Florida Department of Health website. He suggested that there may be somethings in the Bylaws and Rules that they may want to consider changing and are up for further review and discussion.</p> <p>There were no further points, questions, comments or concerns to be made or discussed.</p>
	<p>Actions <i>List next steps, solicit staff members for completing identified actions</i></p>	N/A
	<p>Meeting Evaluation <i>Request attendees to complete the PCHAP Meeting Survey. Kindly provide your name on contact on all surveys submitted.</i></p>	Meeting surveys were handed out and received back with favorable responses from Members.
	<p>Adjournment</p>	<p>A motion was made to adjourn the meeting and was moved and seconded. Meeting was adjourned at 3:00pm.</p>

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Action Items

Action Step (use action verb)	Person Responsible	Deliverable Date
1.		
2.		
3.		
4.		
5.		
6.		
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8.		
9.		
10.		