### Members Present:
- Laverne Bell
- Marvin Hall
- Pamela Bowen
- Jack García

### Guests:
- Patrick Forand
- Sonia Cooper-Bryant
- Mariko Guest
- Jeff King
- John Acevedo

### Absent:
- Jeff Allen
- Nicholas Harris
- Omar Mayes

### HPCNEF Staff:
- Flora Davis
- Dawn Pietrewicz
- Wendy Anthony
- Donna Wood

## Planning Body Meeting
### January 21, 2016

<table>
<thead>
<tr>
<th>Agenda</th>
<th>Discussion</th>
<th>Action</th>
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<tbody>
<tr>
<td><strong>Welcome</strong></td>
<td>Welcome, Notice of Public Meeting and Roundtable introductions were made</td>
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<tr>
<td><strong>Review Code of Conduct</strong></td>
<td>The group was advised to act according to the PCHAP Code of Conduct.</td>
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<tr>
<td><strong>Moment of Silence</strong></td>
<td>A moment of silence was observed for all those who have passed from HIV/AIDS and those living with the disease.</td>
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<td><strong>Review and acceptance of Previous Meeting Minutes</strong></td>
<td>Motion to accept the all previous minutes was made and seconded.</td>
<td>Minutes were accepted with change</td>
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<tr>
<td><strong>Review of Meeting Evaluations</strong></td>
<td>Meeting evaluations are available for review at <a href="http://www.NEFloridaCounts.org/Tiles/PCHAP">www.NEFloridaCounts.org/Tiles/PCHAP</a></td>
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<td><strong>Committee Reports Standards &amp; Quality/ Needs &amp; Resources Joint Meeting</strong></td>
<td>Laverne Bell and Dawn Pietrewicz gave a rundown of the joint sub-committee meetings Retention in Care data report from CAREWare (HAB01): 1. Measures the number of RW clients 2 or more medical visits a year at least 90 days apart = Retained in Care 2. 2015 measurement was 75% in Care, 2016 measurement 55.24% in Care 3. Deeper review indicated that new reporting processes added this year in combination, with more clients having insurance and some service coding issue have potentially skewed the results. 4. The consortia and the new Lead Agency will look into potential changes in the upcoming contract year.</td>
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<td><strong>Topics Nominations from the Floor</strong></td>
<td>As part of the election process, nomination for the 2016-2017 Chair and Vice-Chair were accepted from the floor. Nominations and potential candidates are limited to voting members.</td>
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<td><strong>Overview of PCPG/PPG</strong></td>
<td>Laverne Bell &amp; Jeff King shared highlights of the November PCPG/PPG combined meeting including: 1. Prevention and Patient Care are now combined meetings with separate relevant breakout sessions. 2. Since Nov., when Florida was #1 in both new HIV infections &amp; AIDS cases we are now #2 in new infections. Study will go into why we have this status. 3. Integrated quality management, greater collaboration, wellness &amp; holistic care, prevention for positives and clinician education on mental health were some of the topics covered in November.</td>
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</table>
### Overview of PCPG/PPG - continued
- Slide sets were passed around, including Prevention, Patient Care & Florida Needs assessment data. Laverne will send copies of the slide sets from the November meeting to Dawn to be posted to the PCHAP website.

### Updates

**Speakers Bureau**
- Cindy Maldonado gave a Speakers Bureau (SB) update.
- SB provided a panel at Bethune-Cookman
- Flora Davis suggested that Stetson might be interested in a cultural credits presentation from the SB

**Community AIDS Network/Comprehensive Care Ctr.**
- John Acevedo gave an update on Comprehensive Care Center dba Community AIDS Network’s (CAN) expansion efforts in Volusia county including:
  - Proving mail order Rx through Mail Meds
  - Working to add clinical staff, peers and mental health services.
  - Encouraging Quest to open a location near theirs

**Minority AIDS**
- Patrick Forand gave the Minority AIDS Network update.
- Meeting stepping up in advance of “I am my Brothers Sisters Keeper” event in Daisy Stockton Park on 4/16/16. Looking for sponsors.

### Announcements
- Wendy Anthony announced that ACA open enrollment will be ending January 31 and that today is youth enrollment day.
- Flora Davis announced that the Health Planning Council will no longer be lead agency and that the Health Department will be taking over consortia administrative service on 4/1/16.

### Adjournment
- Meeting adjourned at 3:50 pm