



**Florida Department of Health in Volusia County**  
**PCHAP Partnership for Comprehensive HIV/AIDS Planning**  
**Meeting Location Room 516 A**  
**April 24, 2018 4:00 p.m. – 5:30 p.m.**

**PCHAP PLANNING BODY MEETING MINUTES**

**Attendees: Bianaica Beck, Cynthia Ross, Jack Garcia, Jeanine Robinson, Joyce Case, Katherine Heller, Leighray Wilson, Marvin Hall, Mary Lachendro, Max Wilson, Pam Bowen, Patti Leagle, Ramy Malak, Randall Mason, Samantha Kwiatkowski, Sonia Cooper-Bryan, Tamika Crumell, Tomas Greiner, Tony Broxton, Travis Brown, Veronica Harrell-Powers**

Speaker	Topic	Discussion
	<u>Welcome/Call to Order</u>	<ul style="list-style-type: none"> <li>• Meeting called to order.</li> <li>• Reviewed Code of Conduct</li> <li>• Notice of Public Meeting and Self -Disclosure</li> <li>• Roundtable Introductions</li> </ul>
	<u>Moment of Silence</u>	
	<u>PCHAP Business</u>	<p>Minutes Approval</p> <ul style="list-style-type: none"> <li>• January 2018 minutes were approved with no changes.</li> </ul> <p>Subcommittee Overview – Cynthia Ross</p> <ul style="list-style-type: none"> <li>• Discussed revisions to the service guidelines and bylaws.</li> <li>• Decided to create a rack card for PCHAP</li> </ul> <p>Ryan White Quarterly Expenditures – Jeanine Robinson</p> <ul style="list-style-type: none"> <li>• 4<sup>th</sup> Quarter Budget was reviewed. The RW fiscal 17/18 budget was \$1,666,825. \$100,000 of that went to Flagler County.</li> <li>• The nutrition line item is expected to rise with the addition of new procedures. It is currently at zero dollars.</li> <li>• At the end of the fiscal year the Lead Agency was allowed to purchase food coupons (G Thank You).</li> <li>• The current fiscal year’s budget mirrors that of last year’s apart from Flagler getting an increase of \$95,000 due to increased services.</li> </ul>

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		<ul style="list-style-type: none"> <li>• There have been no provider changes.</li> <li>• The option for telehealth/mental health services did not have any local hospitals that they referred to in the case of a client mental health crisis.</li> <li>• Mental health is a historically underspent service category.</li> </ul> <p>Service Guidelines and Bylaws Updates</p> <ul style="list-style-type: none"> <li>• A steering committee will be formed to discuss revisions to the bylaws.</li> <li>• The Lead Agency examined the current PCHAP guidelines and have created a new set of recommended guidelines that are more in line with current processes and policies. These will be sent out to members to review. Voting will be done electronically. *Voting is on hold.</li> </ul>
	<p><b><u>Topics</u></b></p>	<p>Guest Speaker – Ramy Malak from H&amp;R Pharmacy</p> <ul style="list-style-type: none"> <li>• Running a 340B program</li> <li>• Adherence and compliance are big issues. Three main barriers have been identified that are contributing to clients not adhering or complying with medication regimens: transportation, education, and financial issues.</li> <li>• H&amp;R has implemented the following to address these barriers: <ul style="list-style-type: none"> <li>- Financial: Assist with locating a payer source for medication</li> <li>- Transportation: Delivery is offered from Flagler to Orlando (clients can pick up medications at the clinic if they do not want their medications delivered)</li> <li>- Education: Client are counselled on the importance of medication adherence</li> </ul> </li> </ul> <p>PCHAP Rack Cards</p> <ul style="list-style-type: none"> <li>• The planning body was presented a draft version of the text to be included on a PCHAP rack card. The group discussed and came up with an alternate version that was voted on to be presented to the DOH public information officer. NOTE: It was incorrectly stated that the submitted version of text will be printed exactly as is. The final version of the text may vary from the group’s proposal as it must adhere to DOH publishing standards.</li> </ul>

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		<p>Florida HIV/AIDS Comprehensive Planning Network (FCPN)</p> <ul style="list-style-type: none"> <li>• PCPPG (formerly PCPG and PPG) has changed its name to FCPN.</li> <li>• Since it is an even year, Area 12 must nominate a representative and an alternate for both patient care and prevention. Nominations must be turned into the AIDS Institute by August.</li> <li>• This planning group meets twice a year to discuss statewide budgets, committees, guidelines etc. Members then relay the information to the local level planning bodies.</li> <li>• Statewide meeting updates: <ul style="list-style-type: none"> <li>- Briefing on legislative updates – The combining of surveillance and prevention into one category was passed. The Needle Exchange bill and the Bait and Switch bills did not pass.</li> <li>- There is a request for application for a prevention grant that will go out in June to see who our next third-party vendor will be to promote prevention in Area 12.</li> <li>- The Ryan White grant for Florida is 207 million dollars, to date only 38% has been received. The supplemental grant has been received in full.</li> <li>- Germane Solution report findings were discussed. They will be sending out a report once it is completed.</li> <li>- Area 12 highlighted the following areas: <ul style="list-style-type: none"> <li>▪ Media (Bus wraps)</li> <li>▪ Test &amp; Treat program</li> <li>▪ G GThankyou coupons</li> <li>▪ New ARTAS and peer navigator positions</li> <li>▪ Working on PrEP clinic</li> </ul> </li> </ul> </li> <li>• ADAP went live with a 60-day emergency program that will allow clients to fill their medications in the case of an emergency (hurricane, flood, tornado etc.).</li> </ul>
	<b>Announcements</b>	<p>Joyce Case – Health Care Navigator: Special enrollment is now in effect for the Affordable Care Act. There are extenuating circumstances that can be utilized to enroll people during special enrollment period. Also eligible are clients who attempted to enroll in the last two weeks of December and were told they were not eligible to enroll. If you have any questions you can</p>

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<b>Open Floor</b>		contact Joyce at (904) 762-8600. Open enrollment for 2018 will be November 1 <sup>st</sup> , 2018 – December 15 <sup>th</sup> , 2018.
	<b><u>Upcoming Events</u></b>	<ul style="list-style-type: none"><li>• US Conference on AIDS will be September 6<sup>th</sup> – 9<sup>th</sup>.</li><li>• Positive Living Conference will be held in Fort Walton Beach September 14<sup>th</sup> – 16<sup>th</sup>.</li></ul>
	<b><u>Adjournment</u></b>	