# Planning Body Meeting
## April 16, 2015

**Members Present:**
- Laverne Bell
- Jack Garcia
- Marvin Hall
- Pamela Bowen
- Omar Mayes
- Jaime Rivera
- Cindy Maldonado
- John Bush
- Jeremiah Thomas

**Guests:**
- Patrick Forand
- Sonia Cooper
- Sheri Bradfield
- Tami Altenburg

**Absent:**
- Mariko Guest
- Bonnie Welter
- Errol Moultrie
- Jeff Allen
- Leighray Wilson
- Nicholas Harris

**HPCNEF Staff:**
- Flora Davis
- Dawn Pietrewicz
- Donna Wood
- Wendy Anthony

<table>
<thead>
<tr>
<th>Agenda</th>
<th>Discussion</th>
<th>Action</th>
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<tbody>
<tr>
<td>Welcome</td>
<td>Welcome, Notice of Public Meeting and Roundtable introductions were made</td>
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<tr>
<td>Review Code of Conduct</td>
<td>The group was advised to act according to the PCHAP Code of Conduct.</td>
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<td>Moment of Silence</td>
<td>A moment of silence was observed for all those who have passed from HIV/AIDS and those living with the disease.</td>
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<td>Review and acceptance of Previous Meeting Minutes</td>
<td>Motion to accept the previous minutes was made and seconded</td>
<td>- Minutes were accepted</td>
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<tr>
<td>Review of Meeting Evaluations</td>
<td>Meeting evaluations were reviewed</td>
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| Committee Reports Standards & Quality/Needs & Resources Joint Meeting | Laverne Bell gave a rundown of business conducted in the joint sub-committee meeting: Updates
  - Dawn Pietrewicz gave an update on the Healthy Volusia, Access to Care focus groups.
  - 2016-2018 Comprehensive Plan Workshop is coming on May 21 @ 1:30pm.
  Tasks
  - The Area 12 Service Guidelines for Medical Nutrition Therapy were reviewed, amended and approved.
  - Recommended Objectives, Goals and Tasks for the upcoming year, in relation to Retention in Care, were reviewed, amended and approved. |                         |
| Topics HOPWA Guidelines     | Flora Davis advised the group that the HOPWA guidelines needed to be updated. For the purposes of public input and support, she asked that an Ad-Hoc committee be formed. A signup sheet was made available. Meeting dates to be determined. | HOPWA Guidelines Update Ad-Hoc Committee Formed |
| Satisfaction Survey         | Dawn Pietrewicz provided a summary of the 2014-2015 Ryan White Satisfaction Survey highlighting the 97%+ satisfaction rating and successes of the paradigm change, including doubling of youth participation. She also outlined opportunities for change, resultant actions steps and took questions. |                         |
| Linkage Update              | Marvin Hall provided an Area 12 Linkage update of the first officially recorded year:  
  - 42 added to Care (31 new, 2 from jail, 9 returned)  
  - Partnerships including: CMS, Prevention on the Move, Outreach Community Cares and the Jail.  
  - The Standard of Care is 90 days from contact to first Dr. visit and Labs – State Avg. = 80% Area 12 = 85% |                         |
| **Topics (continued)** | - Barriers encountered: Transportation, Health Literacy and Not “ready” to enter care.  
- Current Goals: Compile data, Strengthen partnerships  
  • Tami Altenbeurg of Quest Diagnostics gave an overview of several of Quest’s mobile and online tools. Highlights being: convenience to clients and providers, availability of historic data and health literacy aspects. |
| **Quest Digital Services** |  |
| **Updates** | Cindy Maldonado gave a Speakers Bureau (SB) update.  
  • Newly elected officers for Co-Chair, Treasurer and Secretary  
  • A Tampa division and other projects in the works  
  Mariko Guest of Walgreens shared:  
  • Positively Aware magazines containing new HIV drug lists.  
  Jack Garcia advised Minority AIDS did not meet.  
  Flora Davis announced that as of 5/1/2015 the Health Department in Flagler County will be providing Ryan White Medical and Dental services. |
| **Speakers Bureau** |  |
| **Walgreens** |  |
| **Minority AIDS** |  |
| **New Flagler Provider** |  |
| **Announcements** |  
  • Joyce Case, an ACA navigator, announced that April 30 was the end of the Tax Special Enrollment Period. She also answered questions and provided additional information on various ACA topics.  
  • Jack Garcia shared his recent discovery of HIV billboards in Atlanta and his excitement to see them here. Dawn Pietrewicz encouraged the consortia members to pursue the project independently.  
  • Omar Mayes briefed the members on the recent Health Literacy Summit and shared his fresh enthusiasm and insight into the subject. |
| **Adjournment** |  
  • Meeting adjourned at 4:15 pm |