



**Florida Department of Health in Volusia County**  
**PCHAP Partnership for Comprehensive HIV/AIDS Planning**  
**Virtual Meeting**  
**January 21, 2021 2:00 – 4:00 p.m.**

**Planning Committee Meeting Minutes**

**Attendees:** Akisia Hicks-German, Cynthia Ross, David Gaeta, Jack Garcia, John Gonzalez (Co-Chair), Dr. Latreace Flynt, Leighray Wilson, Lorraine Pedro, Marvin Hall, Michael Hall (Chair), Randal Mason, Tamika Crumiell, Terry Geathers, Thomas Bryant III, Tomas Greiner, John Canon III, Cynthia Lomax, Dr. Dana Barnes, and Dr. Reza

Speaker	Topic	Discussion
Michael Hall, Chair	Welcome/Call to Order	<ul style="list-style-type: none"> <li>• Meeting called to order at 2:05 pm.</li> <li>• Reviewed Code of Conduct</li> <li>• Notice of Public Meeting and Self -Disclosure</li> <li>• Roundtable Introductions</li> </ul>
	Moment of Silence	
Planning Committee	PCHAP Business	<p><b>Past Meeting Minutes Approval</b></p> <ul style="list-style-type: none"> <li>• <b>MOTION-</b> Minutes from, January 7, 2021 was Reviewed, Approved and Adopted by <i>Partnership for Comprehensive HIV/AIDS Planning (PCHAP)</i>, Planning Committee</li> </ul>
Planning Committee	HIV Home Test Kits Initiative Update	<ul style="list-style-type: none"> <li>• 444 tests distribute among the CBOs</li> <li>• Several CBOs stated to the committee members that they are having issues with given/distributing the kits to the public/local community               <ul style="list-style-type: none"> <li>○ Suggestion was given by Planning member to hand the kits out at outreach, events and testing events</li> </ul> </li> </ul>
Michael Hall Chair	Allocations & Priorities Voting	<ul style="list-style-type: none"> <li>➤ <b>MOTION</b> carried to vote on 2021 – 2022 Allocations &amp; Priorities               <ul style="list-style-type: none"> <li>○ 9 members voted and 9 approvals counted: Tomas G., Leighray W., David G., Dr. Latreace F., Michael H., Marvin H., Tamika C., Randall M., and John G. (Co-Chair),</li> </ul> </li> </ul>
Planning Committee	Proving Rapid Hepatitis C in Conjunction with Rapid HIV Tests	<ul style="list-style-type: none"> <li>➤ Discussion topic was voted/motioned to be moved to, March 18, 2021 PCHAP meeting</li> </ul>

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<p><b>Planning Committee</b></p>	<p><b>Bylaws Status</b></p>	<ul style="list-style-type: none"> <li>• Tomas G (Planning Member) stated to the attending committee members that he has submitted changes, but no meeting date was scheduled to finalize changes.</li> <li>• Michael H (Chair) will check his records for Bylaws and to seek who is on the Bylaw sub-committee             <ul style="list-style-type: none"> <li>- Bylaw sub-committee members: Cindy R. Tomas G., Michael H (Chair)</li> </ul> </li> <li>• Terry G was task to retrieve Bylaws from Akisia G.</li> </ul>
<p><b>Planning Committee</b></p>	<p><b>Three-year Prevention Plan</b></p>	<ul style="list-style-type: none"> <li>• Plans was provided to Planning Committee via email prior to PCHAP meeting</li> </ul>
	<p><i>Draft V.1 Area 12 Prevention Plan</i></p>	<ul style="list-style-type: none"> <li>• Thomas B stated to the attending committee members that the provided Area 12 Prevention Plan is a draft plan that was initial created by Mason R. – the current Area 12 Prevention staff have added the objective and activities/task to the plan</li> <li>• The plan was based off the <u><i>Florida’s Plan to Eliminate HIV Transmission and Reduce HIV-relative Deaths</i></u></li> <li>• <b>Four Key Components</b> <ol style="list-style-type: none"> <li>1. Implement routine HIV and Sexually Transmitted Diseases (STD) screening in health care settings and priority testing in non-health care settings.</li> <li>2. Provide rapid access to treatment and ensure retention in care (Test and Treat).</li> <li>3. Improve access to antiretrovirals pre-exposure prophylaxis (PrEP) and non-occupational post-exposure prophylaxis (nPEP).</li> <li>4. Increase HIV awareness and community response through outreach, engagement, and messaging.</li> </ol> </li> <li>• Committee member stated to the committee that the Area 12 Prevention Plan should be similar to the Ending the Epidemic Strategic Plan</li> <li>• Committee member stated that they received a call from Kim from the AIDS Institute, which follows the four-pillars that builds off the Ending the Epidemic (plan is still in draft format – final copy of plan is not available. However, the Four-pillars does include             <ul style="list-style-type: none"> <li>▪ Activities</li> <li>▪ Goals</li> </ul> </li> <li>• Prevention Four Key Components/Area 12 Prevention Plan</li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Breaks down to show different activities in the plan</li> <li>▪ Committee member stated to Planning Committee Members. “we don’t need to duplicate of ETEP (End the Epidemic Plan)”.</li> <li>• Area 12 Prevention Plan Sub-committee – meetings are held during PLOT <ul style="list-style-type: none"> <li>▪ Cindy R (DOH Volusia)</li> <li>▪ John G (Co-chair) (DOH Volusia)</li> <li>▪ Randall M (DOH Volusia)</li> <li>▪ John C. (Consumer)</li> <li>▪ David G. (Consumer)</li> <li>▪ Dr. Flynt (OCCN)</li> <li>▪ Tamika C. (LLL)</li> <li>▪ Flagler (no-rep)</li> <li>▪ RAAOs – needs rep. from the westside of Volusia</li> </ul> </li> </ul>
	<i>DOH Comprehensive Goal 2012-2015</i>	<ul style="list-style-type: none"> <li>• The DOH Comprehensive Goal 2012-2015 link was provided for committee to review</li> <li>• <a href="http://www.floridahealth.gov/diseases-and-conditions/aids/prevention/ documents/State-of-Florida-Integrated-HIV-Prevention-and-Care-Plan-09-29-16_FINAL-Combined.pdf">http://www.floridahealth.gov/diseases-and-conditions/aids/prevention/ documents/State-of-Florida-Integrated-HIV-Prevention-and-Care-Plan-09-29-16_FINAL-Combined.pdf</a>.</li> </ul>
<b>Planning Committee</b>	<b>Community Involvement</b>	<ul style="list-style-type: none"> <li>• Thomas B. suggested to committee body to report to Terry G. all CBO events, outreaches and testing by the 20<sup>th</sup> of each month</li> <li>• Terry G is task to create CBO calendar – email CBO calendar to all CBOs by the end of first week of each month</li> <li>• David G. gave complement to new Case Manager Xavier N. David stated, “Mr. Nelson always returns calls promptly and address all his concerns in a timely fashion”.</li> <li>• Planning Committee stated a question regarding bus passes, “Can bus passes be given to attend other services besides DOH appointments.” <ul style="list-style-type: none"> <li>▪ Cindy R (response to question) “Yes, if the services are related to Ryan White e.g. food vouchers pick-up/DOH, Ryan White doctor appointments”.</li> </ul> </li> </ul>
	<b>Adjournment</b>	Meeting was adjourned at 4:07pm